

OSUN Faculty Assembly Minutes

Tuesday, April 1, 2008

3:30 pm Hopewell 64

In attendance: Miroslav Asic; Derek Awles; Katherine Borland; Jose Cabral; Jerry Curtis; Rafael de la Madrid; Ron Emoff; Diana Erchick; Harding Ganz; Karen Goodell; Angela Harvey; Terri Hessler; Robert Hughes; Julie Hupp; Melissa Jungers; Dan Keller; Daniel Leavell; Mary Lightbody; Alan Loper; Bruce Mainland; William MacDonald; Karen Prost; Nate Rao; Jack Richardson; Adrian Rodgers; Paul Sanders; Dick Shiels; Christine D. Warner; Dionisio Viscarri.

Faculty Assembly Chair Jose Cabral called the meeting to order @ 3:35 pm

Approval of Minutes: Jerry Curtis moved Harding Ganz second and members of the faculty assembly unanimously approved minutes.

Dean-Director William MacDonald

1. University out-sourcing student e-mail accounts
 - Dean-Director MacDonald informed the Faculty Assembly that the university will save a substantial amount of money by outsourcing student e-mail. Security risks prevent the university from doing the same with e-mail for faculty and staff.
2. University rules on Centers
 - Various groups at the Columbus campus are considering new rules on centers and institutes.
 - One major goal seems to be to streamline the process that proposals for centers undergo.
3. FCBC Salary Recommendations
 - Dean-Director MacDonald informed the Faculty Assembly that FCBC salary recommendations call for continuing the university's efforts to bring salaries into line with the market. He is hopeful that the Newark Campus will be able to continue to work and provide the same did last year in working toward the compensation goals of our strategic plan.
4. Jennifer Roberts
 - Dean-Director Macdonald introduced Jennifer Roberts, Director of Development for Ohio State Newark and COTC.
 - Jennifer outlined the structure of her office and her near-term goals. She also talked about the timing of the next capital campaign and described tentative goals for the campaign.

Associate Dean Paul Sanders

1. Announcements:
 - For a variety of reasons, we are moving a little slower with the Master Scheduling process than Associate Dean Sanders would like. Summer schedule is correct and up online in the system. Associate Dean Sanders would like everyone to check the summer schedule for accuracy.
 - Autumn's schedule is live and mostly correct, but it has been recently discovered that the 9:30 to 10:48 MWF class time is a popular choice for most instructors. Some schedules will need to be shifted. There were numerous problems with Winter quarter and a few scheduling challenges with Spring. Associate Dean Sanders assured everyone that the schedule is being sorted out and the revised schedule will be sent to all full time faculty, soon.
 - Associate Dean Sanders would like everyone to mark their calendars for a Teaching Roundtable on May 15th at 3:30 in H64. Sunny Caldwell, Dan Keller and others will be presenting, "Why Don't My Students Write Better?" [what can teachers in all subjects do in order to promote better writing without retooling themselves

completely and compromising their curriculum? Insights and strategies from the first-year writing program.]

- Associate Dean Sanders reminded everyone that the Graduation Celebration would be hosting Gene Smith as keynote speaker on Tuesday, May 20th at 6:00 p.m. in the Reese Center. All full time faculty members will receive an invitation to participate in the procession.
- Please mark your calendars for Friday, May 30th. The annual Spring Faculty Dinner will take place at Cherry Valley Lodge. Associate Dean Sanders will be sending a request for RSVP via email this upcoming week.

Assistant Dean Katherine Borland

- Assistant Dean Borland reminded faculty to consider volunteering for the high ability orientation on May 8th. 8-10 faculty volunteers are needed to attend the dinner. Though the call has gone out for Faculty volunteers earlier more are needed.

Executive Committee Report, Jose Cabral

- Senate and Faculty Council: Chris Zacher and Robert Perry
- Chris Zacker and Robert Perry spoke with the faculty assembly about some of the plans and discussion that have been occurring
 - Transitioning to Semesters has been discussed numerous times.
 - Drs. Zacker and Perry encouraged all faculty to become members of different Senate committees. Membership does not require anyone to be a Senator.
 - President Gordon Gees 7 goals for the University.
- OSUN elections
 - Faculty Assembly Chair Cabral reminded the assembly once again that a slate of officers for the 2008-2009 assembly would be presented to the Faculty Assembly in May. The Executive Committee fulfilled the charge to find members of the faculty to be nominated for different jobs.

Faculty Representative: Dionisio Viscarri

- Faculty Representative Viscarri informed the assembly that he had received 11 inquiries during the Winter quarter. The overwhelming majority dealt with parking issues and specifically with students parking in faculty reserved spaces.
- In response to these concerns Faculty Representative Viscarri held several meetings with Director of Public Safety, Mike Demko, and his office is now engaged in a more rigorous enforcement of the Parking policies. An increase in ticketing activity and patrols of the parking areas appear to be having a significant impact.
- As a result Faculty Representative Viscarri has not received any complaints so far during the Spring quarter.
- Mr. Demko has been invited to present a brief informational session to the Faculty Assembly in the near future.
- Problems have been reported in relation to the bookstore and ITS. With respect to the bookstore, the question of unfulfilled or delayed book orders continues to be a considerable frustration.
- The issues with ITS were of a more miscellaneous nature but were congruent with previously identified areas of dissatisfaction (problems with forwarding email

University Senator: Nath Rao

- *No report due to Spring Break*

Faculty Senator, Arts and Sciences: Derek Alwes

- Allan Silverman and William Baeslack reported on the work of the Budget □Review Committee. An update was provided on the Federation review.

- A rule change was proposed and accepted concerning who chairs the Committee on Curriculum and Instruction. Rather than having the associate executive dean or his/her designee serve as chair, the committee will elect a voting member of the committee every spring to serve for a year. The chair will be nonvoting except to break a tied vote.

Academic Affairs: Katey Borland

- As chair, Katey Borland has been charged with developing assessment tools in compliance with the mandated assessment initiative Randy Smith has been charged with for all campuses.
- Mary Bendixen-Noe has agreed to act as the assessment facilitator for the Newark campus. She will be working with the 4-year programs to set up an assessment process, starting with education and eventually progressing to the other programs. Mary Bendixen-Noe will also be working with committees for assessing the GEC and other aspects of undergraduate education that fall outside a particular major.
- Mary Bendixen-Noe will be the point person for this project.

Community Relations: Dan Leavell

- At the most recent meeting of the Community Relations Committee, the members and Ex-officio members voted to recommend to the Faculty Assembly that the Committee be disbanded.
- The Community Relations Committee was established as an ad hoc committee in October 2004. It became a standing committee in 2005, with the following charter.
 - The committee acts as an agent of the Assembly for the following responsibilities:
 - Improving and extending positive relationships with the community,
 - Articulating the research aspect of the university to the community at large.
- The committee consists of three faculty members, the Associate Dean (ex-officio), the past Chair of the Faculty Assembly and the Director of Marketing and Community Relations (non-voting ex-officio).
- At the end of the 2006-2007 academic year, the committee had been engaged in investigating ways to inform one another and the larger non-academic community, of the nature and import of our scholarly activities; as well as attempting to establish a Faculty Newsletter intended to be a quarterly publication. Another initiative was to try to find ways to communicate and stimulate grant-related opportunities for the faculty.
- Both of these activities have been accomplished since that time through the efforts of the Dean/Director and The director of Marketing to broadside faculty accomplishments on the OSUN website, and with the addition of OSUN's new grant writer.
- During the past year, no new assignments or requests have been received by the committee, and in the view of the members, the committee's actions have been made redundant by the excellent work of the OSUN/COTC Marketing Department.

Cultural Arts and Events: Derek Alwes

The Cultural Arts and Events Committee have a few events coming up:

- Dr. Asma Mobin-Uddin, author, lecturer, physician, and past president of the Council on Islamic American Relations will speak on Wednesday, May 21st at 11:00 am in Hopewell 68 about issues facing American Muslim communities. A reception will follow at noon.
- DIRECTIONS, the gay/straight alliance for Newark campus students, faculty and staff, announces the up and coming speaker, author Dr. Tanya Erzen, Assistant Professor of Comparative studies from the Columbus campus who will speak in Hopewell 64 about her recent book, Straight to Jesus: Sexual and Christian Conversations in the Ex-Gay Movement on Tuesday, April 22nd at 11: 00 am. A light hors d'oeuvre will follow

Faculty Well-Being: Binaya Subedi

- *No Report*

Information Technology Services Committee: Matt Stenzel

- *No Report*

Library Committee: Terri Hessler

- The Library committee continues to meet and discuss archives, policies and procedures.
- Terri Hessler shared that a representative from the Columbus campus was coming to the next meeting to discuss Knowledge Bank. Anyone who would like to attend is encouraged to participate.
- Terri Hessler also shared the problem with having and maintaining a student representative on the committee. She requested assistance in finding a procedure to nominate a student to the committee. Dr. Hessler stated the committee prefers not going through student government.
- . Many members of the faculty offered suggestions but everyone agreed that there needs to be an examination of the bylaws by the faculty assemble chair of review how students are to be procured for such committees.

Professional standards: Harding Ganz

- The numerous functions of the Professional Standards Committee are in motion, with subcommittee Chairs, particulars, and deadlines both on the relevant forms distributed, and in the Minutes of the March 4, 2008 Faculty Assembly meeting.
- A reminder, that questions about procedures and guidelines may be addressed by contacting the appropriate Subcommittee Chair, and these are always on the OSUN website, Faculty and Staff, Internal Grants and Awards.
- Calls for proposals for **Scholarly Activity Grants** (Mitch Lerner) and **Student Assistantship Grants** (Karen Goodell) will be forthcoming.
- Jim Loucks encourages faculty, and to encourage their students, to submit nominations for the **Evans teaching award**, to be returned to Jim or to Dan Keller by this **Friday April 4** also.
- Dioni Viscarri distributed the **Barnes teaching award** nomination forms by e-mail last Monday March 24, to be returned to him by this **Friday April 4**.
- The three categories are: tenured, tenure-track, and visiting assistant professor/full-time lecturer, and nomination forms are in the Library, in Admissions and Advising, and on Newark's "In the Spotlight" site.

Student Matters: Dave Williams

- *No Report*

Diversity Committee: Christine D. Warner

- Christine Warner reminded everyone of the deadline for submitting a Diversity Enhancement grant proposal is Friday, April 25th.

Newark Earthworks Center: Richard Shiels

- Newark Earthworks Day (Collaboration with Licking County Convention & Visitor's Bureau) will take place on Saturday, May 3rd.
 - 12 Speakers and 10 dancers selected and secured
 - \$28,000 was raised from 10 different sources (Ohio Humanities Council \$10,000.)

New business
Announcements

- Harding Ganz (History) announced that on Saturday, April 19th, OSUN students will present papers on a variety of historical topics in Reese Center, in our annual OSUN AoH (Academy of History) Conference. The presentations will be in the morning beginning at 9:00 am in the back classrooms.
- There will also be table displays and afternoon presentations by the organizations for LCHA (Licking County Historical Alliance). Programs will be available at the registration table after 8:30 am, and all are invited.

Meeting Adjourned at 4:50 pm

Respectfully submitted by,
Christine D. Warner
Faculty Assembly Secretary 2008