

Central Ohio Technical College Petition for Graduation/Certificate

Note: A \$20 graduation fee and a completed Plan of Study sheet prepared by student and advisor must accompany this petition. You will receive approval or disapproval of your petition via Campus email as soon as evaluated. This petition should be completed at least two quarters prior to your intended graduation and returned to the Student Records Office by the deadline dates indicated on the attachment. This form will not be accepted unless it is complete.

I plan to graduate from Central Ohio Technical College at the end of: (circle one)

Autumn Quarter _____ - Winter Quarter _____ - Spring Quarter _____ - Summer Quarter _____
 (December) Year (March) Year (June) Year (September) Year

 Social Security Number Address Phone

I request that my diploma/certificate specifically states my name as: (please print)

 First Middle Last

DEGREE: (Circle One)
Associate of Applied Business in:

- Accounting _____
- Business Management _____
- _____ Option
- Computer Programming _____
- _____ Option

Other: _____

DEGREE: (Circle One)
Associate of Applied Science in:

- Digital Media Design _____
- Drafting and Design _____
- _____ Option/Major
- Electronic Engineering _____
- Electromechanical Engineering _____
- Criminal Justice _____
- _____ Option
- Law Enforcement _____
- Early Childhood Development _____
- _____ Option
- Forensic Science _____
- Human Services _____
- _____ Option
- Nursing _____
- Diagnostic Medical Sonography _____
- _____ Major
- Radiographic _____
- Surgical _____

Other: _____

CERTIFICATE: (Circle One)

- Practical Nursing _____
- Surgical Technology _____
- Other: _____

Course Number and Title in which presently enrolled:	Term:	Course Number and Title of following quarter enrollment:	Term:	Course Number and Title of graduation quarter enrollment:	Term:

Student: You must notify your advisor and Registrar regarding “ANY” changes in the courses listed below. Failure to do so may result in you not meeting graduation requirements.

 Student Signature

 Faculty Advisor’s Signature

Note: The signature of the advisor indicates only that he/she thinks that the student’s progress is in line with meeting overall graduation requirements. Formal notification to the student of approval of the petition to graduate comes from the Registrar’s Office.

FOR OFFICE USE ONLY

File approved by Registrar _____ Yes No
 Approved for Graduation on _____

Date Approved _____