

Central Ohio Technical College

VA Educational Benefits Agreement Form

Name _____ SS# _____

Email Address _____

Address (you want VA to have) _____

(Street)

(City & State)

(Zip)

Please be advised. The VA has special guidelines for mini term and short courses (flex). The beginning and ending dates of each individual course will effect the amount of money the VA will send you for the month. COTC will report these dates to the VA so they can determine what their regulations specify for your monthly pay. When a course ends, it is no longer counted by the VA as part of your enrollment.

AS A STUDENT RECEIVING VA EDUCATIONAL BENEFITS I UNDERSTAND THAT:

- ◆ All transcripts must be mailed directly from the institution granting course credit to COTC. No unofficial or hand carried transcripts may be used in place of official records.
- ◆ A major (program of study) must be declared and certification will not be granted for any course not required in that particular program of study unless written approval is received from the college. **It is the students responsibility to verify if transfer credit was awarded from another college.** Please be reminded not to register for any course(s) that transfer credit may be awarded. If the transfer credit is awarded for an acceptable course from another college, VA will not pay for that course to be repeated.
- ◆ **Courses that do not meet for the full length of the quarter are only included during the period they meet.** The VA will exclude them during the rest of the quarter when deciding how much the veteran will be paid.
- ◆ **Class attendance is mandatory.** VA benefits will be suspended if the student is not attending class.
- ◆ The VA will only pay for remedial courses if required by the school placement test results. VA benefits will not be used to Audit a class.

I, _____, have read and understand the above VA Educational
(Signature of Student)

Benefits Agreement regarding guidelines and procedures.

(Date)