

## **Verifying the Information on the FAFSA**

Any student who applies for Federal Financial Aid at COTC will be selected in a process called “**verification**” and must submit certain official documents to confirm the information on the FAFSA is accurate. Students will be sent an email or letter stating which documents are needed to complete the verification process directing them to the financial aid website to download the required COTC forms. Required documents may include, but are not limited to:

- A signed copy of the student, spouse and/or the parent’s 2008 federal tax forms.
- All W2s and 1099s for the 2008 tax year.
- A Verification Worksheet.

**To be considered for campus based funds, such as Federal Work Study, Federal SEOG and Tuition Assistance Grant, all verification materials are due by May 15, 2009. Failure to meet this priority processing date will result in a loss of campus based aid if otherwise eligible for it.**

**Quarterly Institutional Verification Priority Processing Dates to ensure aid is processed in time for fee payment deadlines:**

*Summer Quarter: May 15, 2009*

*Autumn Quarter: August 17, 2009*

*Winter Quarter: November 30, 2010*

*Spring Quarter: February 25, 2010*

**As of this writing, the notice for 2009–10 has not been published, but the deadline is expected to be September 29, 2010, or 120 days after the last day of the student’s enrollment, whichever is earlier. A student who does not submit verification by this Federal deadline will not be eligible for federal financial aid.**