

COURSE ASSIGNMENTS:

All chapters should be read and you should be prepared for each assigned chapter(s) before completing any assignment!!

All assignments MUST be typed. Please include your name and the assignment name at the top of each page.

WEEK 1: September 24 – September 28

Syllabus and Website Review- Take the time to become familiar with the companion website so you can locate the pre-tests and additional research resources.

In-class exercise: Summary of yourself = 10 points

Take Pre-Test Chapter 1(on-line companion website)

Read Chapter 1

Chapter 1 - Individual assignment Video Case questions 1,2,3 pages 67-68 - Type your detailed answers and turn into professor = 15 points (due 9/30)

WEEK 2: September 29-October 5

Take Pre-Test Chapters 2 and 3(on-line companion website)

Reading Chapters 2 and 3

Chapter 2 - Individual assignment Ethics Activity page 89- type your detailed answers and turn into professor = 20 points

Chapter 3 - Individual assignment Video Case questions 1,2,3 on page 137 and type your detailed answers and turn into professor =20 points

Week 3: October 6 –October 12

Groups will be assigned this week.

Develop an agreement with group members and assign a leader for each group assignment due throughout the quarter. A written agreement with input from each member must be turned in no later than October 16th. Remember, there are 16 chapters to cover in your mirrored business plan that is due at the end of the quarter.

You will need to set up dates throughout the quarter so that you complete all of the information needed. Typed agreement with input from each member = 20 points

Take Pre-Test Chapters 4 and 5 (on-line companion website)

Read Chapters 4 & 5

Chapter 4 – Individual assignment – Complete the Ethics Activity on page 171; type your answers and turn into professor = 15 points

Chapter 5 – Individual Assignment – Preparing for Tomorrow’s Workplace #5 on page 200. Type your detailed answers and turn into professor = 20 points

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List of Assignments

Week 4: October 13 – October 19

Group outline and agreement due October 16th

Take Pre-test Chapter 6 (on-line companion website)

Read Chapter 6

Chapter 6 – Individual Assignment – Video Case on pages 235-236 and answer questions 1, 2 & 3. Type your answers and turn into professor = 15 points

Test over chapters 1-5 = 100 points

Week 5: October 20 – October 26

Take pre-tests Chapter 7 & 8

Read chapters 7 & 8

Chapter 7 – Group Assignment – Page 263 #6. Type your results of this group activity and turn into professor. A cover sheet listing group members who participated is required = 25 points

Chapter 8 – Individual Assignment – Working the Net, page 301 #4 – type your answers and turn into professor = 20 points

Week 6: October 27 – November 2

Take pre-tests Chapter 9 & 10

Read Chapters 9 & 10

Chapter 9 – Group Assignment – Creative Thinking Case, pages 332-333. Type your combined group answers and turn into professor = 25 points. A cover sheet listing group members who participated is required.

Chapter 10 – Individual Assignment – Creative Thinking Case, pages 365-366. Type your answers and turn into professor = 15 points

Week 7: November 3 – November 9

Test over chapters 6-10 = 100 points

Take pre-tests Chapter 11 & 12

Read Chapters 11 & 12

Chapter 11 – Group Assignment – Ethics Activity, Page 400. Type your answers and turn into professor – 25 points. A cover sheet listing group members who participated is required.

Chapter 12 – Individual Assignment – Creative Thinking Case, page 431. Type your answers and turn into professor = 15 points

Week 8: November 10 – November 16

Take pre-tests Chapter 13 & 14

Read Chapters 13 & 14

Chapter 13 – Group Assignment – Working the Net, pages 467-468. Type your combined answers and turn into professor = 30 points. A cover sheet listing group members who participated is required.

Chapter 14 – Individual Assignment – Video Case on page 503-504. Type your answers and turn into professor = 20 points

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Week 9: November 19-November 23

Take pre-tests Chapters 15 & 16

Read Chapters 15 & 16

Chapter 15 – Group Assignment – Preparing for Tomorrow’s Workplace, page 528, #1. Type your combined answers and turn into professor = 25 points. A cover sheet listing group members who participated is required.

Chapter 16 – Individual Assignment – Ethics Activity, page 562. Type your answers and turn into professor = 15 points

Week 10: November 24-November 30

Test over chapters 11-16 = 100 points

Work on Group Business Plan

Week 11: December 1-December 7

Group Business Plan Presentations = 200 points

Week 12: December 8-December 14 – Finals Week

Group Business Plan presentations, continued.

Peer Evaluations Due